

The Onondaga County Sheriff's Office is currently accepting applications for the position of:

Account Clerk I Lateral Transfer

Location: Onondaga County Sheriff's Office

Salary: \$34,330 - \$37,891

Hours of work: Monday-Friday 9:00am – 5:00pm

Duties of this position include clerical duties as well as customer service. Interested candidates must be currently employed as an Account Clerk I within Onondaga County, and must have passed probation in that title, and will be subject to a polygraph examination, a comprehensive background investigation and fingerprinting with a cost of \$88.75.

Please submit a resume and cover letter by **April 30, 2021**.

Name and Address where Resumes/Cover Letters should be directed:

*Michelle Williams*

*Human Resources Supervisor*

*407 S. State Street*

*Syracuse, NY 13202*

Email: [MichelleWilliams@ongov.net](mailto:MichelleWilliams@ongov.net)

**"Onondaga County is an Affirmative Action/Equal Opportunity Employer"**