

The Onondaga County Sheriff's Office is currently accepting applications for the position of:

Account Clerk I Provisional

Location: Onondaga County Sheriff's Office

Salary: \$34,330 - \$37,891

Hours of work: Monday-Friday 9:00am – 5:00pm

Duties of this position include clerical duties as well as customer service. Interested candidates will be subject to a polygraph examination, a comprehensive background investigation and fingerprinting with a cost of \$88.75. This is a provisionally appointed position as there is currently no active eligible list for this title. Pursuant to the Civil Service Rules for provisional appointments, you would be required to take the next civil service exam for this title, pass and be reachable for permanent appointment.

Please submit a county application found on the Onondaga County Personnel website by **April 30, 2021**.

Name and Address where Applications/Resumes should be directed:

Michelle Williams

Human Resources Supervisor

407 S. State Street

Syracuse, NY 13202

Email: MichelleWilliams@ongov.net

"Onondaga County is an Affirmative Action/Equal Opportunity Employer"