

The Onondaga County Sheriff's Office is currently accepting applications for the position of:

Clerk II Lateral Transfer

Location: Sheriff's Office – Human Resources Section

Salary: \$36,479 - \$40,281

Hours of work: Monday-Friday 8:00 – 4:00

Duties of this position will include payroll processing and/or medical, Workers' Compensation and other related duties as assigned. Interested candidates **must be currently employed as a Clerk II** and have **completed probation** in that title. You will be subject to a polygraph examination, a comprehensive background investigation and fingerprinting with a cost of \$88.75.

Name and Address where Applications/Resumes should be directed:

*Michelle Williams*

*Human Resources Supervisor*

*407 S. State Street*

*Syracuse, NY 13202*

Email: [MichelleWilliams@ongov.net](mailto:MichelleWilliams@ongov.net)

**"Onondaga County is an Affirmative Action/Equal Opportunity Employer"**